



**Society for Applied Microwave Electronics Engineering & Research**  
**Govt. of India, Ministry of Electronics & Information Technology**  
 IIT Campus, Powai, Mumbai 400076

**Advertisement No. 02/2020**

Society for Applied Microwave Electronics Engineering & Research (SAMEER) is a Research & Development Organisation under the administrative control Ministry of Electronics and Information Technology, Government of India. Its main objective is to promote the growth of Science and Technology in RF/Microwave Electronics, Medical Electronics, Electromagnetics, Opto-Electronics, Millimeter Wave Technology and its allied areas. SAMEER has its headquarters at Mumbai and centers at Mumbai, Chennai, Kolkata, Visakhapatnam and Guwahati.

Applications are invited **online** for the following posts for various centres of SAMEER.

S No.	Name of the Post & Discipline	Total No. of Posts	UR	Reserved for				Reserved for PWDs (Horizontal reservation)
				SC	ST	OBC	EWS	
1.	Scientist C Pay Matrix Level-11 (Rs.67700-208700)	2	1	1	-	-	-	-
2.	Scientist B Pay Matrix Level-10 (Rs.56100-177500)	28	11	3	2	9	3	Hard of Hearing-1

Note: The number of advertised posts is tentative, the actual number of posts may increase or decrease depending upon the requirement and the reservation for the posts shall be as per the policy of Government of India.

**2. Qualification & Experience**

1.	<b>Post : SCIENTIST-C (MRF) Code: STCM : Microwave/RF SC-1,UR-1 (Total2)</b>	
	Essential Qualifications	Bachelor Degree in Engineering or Bachelor Degree in Technology (Bachelor in Engineering or Bachelor in Technology) or Master's Degree in Engineering or Technology (ME or M.Tech) in the field in Electronics & Telecommunications, Electronics and Microwaves from a recognized University <b>Desirable:</b> Ph.D in the above discipline
	Experience	4 years' post qualification experience in design and development in the area of RF/Microwave systems, Millimeter Wave, Communications, Antenna, in Scientific Institutions, Industrial and Academic Institutions or in both.  The above experience shall be applicable in respect of candidates having Bachelor in Engineering or Bachelor in Technology or Master Degree in Science and for candidates having Master Degree in Engineering or Master Degree in Technology, two years relaxation in above experience and for Ph.D in Science or Engineering 4 years relaxation in above experience shall be applicable.
	Desirable	Experience in design, development of RF/Microwave components, systems /Radar System Design, Antenna Design , using HFSS, CST, AWR or equivalent . Hands on knowledge of VNA and other RF Test and Measurement Instruments.
	Job Description	Design, Development and testing of RF/Microwave components, calibration, characterization and integration of RF and Microwave Systems /Radar Systems.
2.	<b>Post : SCIENTIST-B (MRF) Code: STBM: Microwave &amp; RF Post:6 :OBC-2,EWS-1,UR-3</b>	
	Essential Qualifications	Bachelor Degree in Engineering or Bachelor Degree in Technology (Bachelor in Engineering or Bachelor in Technology) or Master's Degree in Engineering or Technology (ME or M.Tech) in the field in Electronics & Telecommunications, Electronics and Microwaves from a recognized University from a recognized University.
	Desirable	Experience in design, development of RF/microwave components, systems /Radar System Design, Antenna Design , using HFSS, CST, system view
	Job Description	Design, Development and testing of RF/Microwave components, calibration, characterization and integration of RF and Microwave Systems /Radar Systems.
3.	<b>Post: SCIENTIST-B (EL) Code: STBE</b>	
	Number of posts	Electronics Post:17 SC-3,ST-2,OBC-6,EWS-2,UR-4
	Essential Qualifications	Bachelor Degree in Engineering or Bachelor Degree in Technology (Bachelor in Engineering or Bachelor in Technology) or Master's Degree in Engineering or Technology (ME or M.Tech) in the field in Electronics & Telecommunications, Electronics and Microwaves from a recognized University from a recognized University.
	Desirable	Knowledge/Experience in Digital Signal Processing techniques and implementation in embedded system platforms such as FPGA/ ARM based processors . Knowledge and use of MatLAB/Simulink/C++, XILINX/Equivalent design suites. Digital Communication Systems. Analog control and signal systems

		EMI/EMC standards Compliance testing and calibration & Integrated optical component design development and fabrication.
	Job Description	Design and Development and testing of digital Signal processing systems , data acquisition and memory storage subsystem, EMI/EMC Compliance and calibration , Analog & Digital circuits & Integrated optical component design development and fabrication.
4.	<b>Post: SCIENTIST-B (PHY) Code: STBP</b>	
	Number of posts	Physics Post:3 OBC-1 UR-2
	Essential Qualifications	Master Degree in Science (MSc) Physics from a recognized university. <b>Desirable:</b> Ph.D in above discipline
	Desirable	Knowledge and working experience in Nuclear physics /Accelerator physics or High energy Physics /Microwave tubes
	Job Description	Design and processing of linear accelerator and other Microwave tubes to develop complete systems.
5.	<b>Post : SCIENTIST-B (RP) Code: STBR : Radiological Physics Post: 1 UR</b>	
	Essential Qualifications	Master Degree in Science (MSc) OR M.Sc in Medical Physics / Radiation Physics or equivalent degree recognized by Atomic Energy Regulatory Board ( AERB) enabling to become a Radiation Safety Officer (RSO). <b>Desirable:</b> Ph.D in above discipline
	Desirable	Experience in radiation shielding calculations / knowledge of regulatory body approvals and procedures, QA/QC of linear accelerator systems etc.
	Job Description	QA/QC of linac systems , radiation shielding design calculations , radiation laboratory upkeep etc.
6	<b>Post : SCIENTIST-B (AS) Code: STBA</b>	
	Number of posts	Atmospheric Science Post: 1 UR
	Essential Qualifications	Bachelor Degree in Engineering or Bachelor Degree in Technology (Bachelor in Engineering or Bachelor in Technology) or Master Degree in Science (MSc) or Master's Degree in Engineering or Technology (ME or M.Tech) in Atmospheric Sciences/Space Science from a recognized University. <b>Desirable:</b> Ph.D in above discipline
	Desirable	Experience in the field of design, development, and validation of atmospheric instruments using different kind of sensors, development and testing of various weather data analysis and processing algorithms/ models using Matlab/ Fortran/ C. Programming Knowledge of C / Fortran / Matlab etc
	Job Description	Development of data processing software, scientific/ data validation of atmospheric systems

3. Age Limit (completed years as on 30.04.2020)

The upper age limit for direct recruitment for the category in post shall be as under:-

Posts	UR / EWS	SC / ST	OBC (NCL *)	PWD	Ex-Service men
Scientist - 'B'	35	40	38	45 [PWD SC/ST Candidates: 50; PWD OBC (NCL) Candidates: 48 ]	As per Govt. of India Rules
Scientist-C	40	45	43	50	

**\*NCL – Non Creamy Layer**

The crucial date for determining the age limit shall be closing date for **online** application submission. i.e. 30<sup>th</sup> April 2020

**#Provided that**

- There shall be age relaxation for 5 years for candidates serving in Government Organizations and Autonomous Bodies under MeitY working in post which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of duties of the advertised post.
- The upper age limit in respect of SC, ST, OBC and PWD and other special categories of persons shall be relaxable in accordance with the orders issued by the Central Government from time to time in this regard.
- The age relaxation for SC/ST/OBC candidate is applicable for the post reserved for them. However relaxation in age limit for PWD candidate will be applicable irrespective of the fact whether the post is reserved for them or not, provided the post is identified suitable for them.

#### 4. Selection Procedure:

- a) Selection will be done through a written examination and interview. All eligible candidates who have successfully submitted the online application for the above posts along with required fee and screened in, shall be called for a written examination. Written Examination shall be of 3 hours duration conducted in English medium only and will be held at Mumbai, Chennai & Kolkata.
- b) Scheme of written examination shall be objective type and will be based on GATE syllabus and pattern for Electronics and communication engineering (EC) for serial no 1 to 3, Physics (PH) for the post at Sr. No. 4 and 5 and Atmospheric sciences (XE-H) for post at sr. no.6.
- c) The minimum percentage to qualify the written examination will be 50% for General/EWS, 40% for OBC, 30% for the SC/ST/PWD categories. However, SAMEER may restrict the maximum number of candidates to be shortlisted for participating in Interview to a reasonable ratio/number based on the written test scores.
- d) Only the shortlisted candidates for the posts (based on merit position and reservation policy etc.) who have qualified the written examination shall be called for interview.
- e) The final selection of eligible candidates for appointment to the post of Scientist -'B' and Scientist-C will be based on the combined performance of the candidates in the Academic, in the written examination and in interview and verification of documents submitted by the candidates. The weight-age of marks for academic, written examination and interview will be in the ratio 35:35:30. It is mandatory to appear in the interview for selection.

#### 5. How to Apply:

- a) Before applying, Candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the post.
- b) Candidates possessing the requisite qualification on the cut-off date are only eligible to apply. While filling online application, candidates pursuing final semester / year may enter details of their result upto the semester/year (as per applicability) for which result is declared. The screening will be done considering their result as entered in online application.
- c) The admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.
- d) Candidates are advised to go through the guidelines for filling up the application form carefully.
- e) Candidates are requested to register and **apply ONLINE at <http://recruitment.sameer.gov.in>**. No other means/mode of application will be accepted. The website will be opened for 30 days from 1<sup>st</sup> April 2020 to 30<sup>th</sup> April 2020. Candidates are required to have valid e-mail identification and active mobile number.
- f) The application shall be treated complete only if all the mandatory fields are completed successfully. The candidate has to click the submit button to complete the process. If the application is not submitted or otherwise incomplete, his/her candidature will summarily be rejected.
- g) Each candidate shall upload his/her recent colour passport size photograph (of size 3.5 cms x 4.5 cms) his/her signatures with Black Pen in a box of 3.5 cms x 1.5 cms in JPG format of size not more than 100 KB, resolution of 170px(width) X 250px(height) at appropriate space provided in the on-line Application Form.
- h) Candidate need not upload any documents. After submission of the form, the candidate is required to take a printout of the application and send the hard copy by post along with copies of following self-attested documents to the **Chairman Recruitment & Assessment Board (RAB), SAMEER, Post BOX No: 8448. IIT Campus Hillside, Powai Mumbai 400076** to reach not later than 15<sup>th</sup> May 2020:
  - a) Certificate of Date of Birth (issued by Municipality etc or Matriculation/High School/SSC Certificate)
  - b) Certificates of Educational qualification, which makes him/her eligible for applying for the post.
  - c) Photo id proof
  - d) Certificates of Higher Educational qualification, **if any**
  - e) Caste certificate (SC/ST/OBC(NCL)), **if applicable**
  - f) Category Certificate (PWD or any other), **if applicable**
  - g) EWS Certificate, **if applicable**
  - h) Certificate for seeking age relaxation, **if applicable**
  - i) No Object Certificate (NoC) from the present employer, **if applicable**

#### 6. Choice of Centre of Written Examination:

The Written examination will conducted at Mumbai, Chennai & Kolkata. Candidates shall indicate their choice of Centre for Written Examination. No change of Centre will be permissible at a later date. SAMEER, however, reserves the right to direct the candidate to appear for Written Test at any location irrespective of his/her indicated choice depending upon the number of applications received and the administrative convenience. The written test will likely to be held on 13<sup>th</sup> June 2020. Shortlisted candidates will be required to download the call letters using the link provided for the purpose in the allotted/allowed time-slot. For further instructions regarding downloading of the call-letters, candidates are required to check their registered email and SAMEER

website regularly. Kindly note that only those screened-in candidates will be allowed to appear for the Written Test who have successfully downloaded the call letter during the allotted/allowed time-slot using the link provided for the purpose.

**7. Application Fees:**

The applicants shall pay the **Application Fee** at the rates indicated in the Table below:

SC/ST/PWD/Women candidates	General and all others
Rs 200/-	Rs 400/-

The payment can be made by a NEFT transfer as per details given below:-

<b>Beneficiary Name:-</b>	<b>Society for Applied Microwave Electronics Engineering and Research (SAMEER)</b>
<b>Name of the Bank and address:-</b>	<b>Canara Bank, IIT Powai, Branch, Mumbai 400076.</b>
<b>Account No.</b>	<b>2724101086829</b>
<b>A/c Type:-</b>	<b>Savings</b>
<b>IFS Code:-</b>	<b>CNRB0002724</b>

Those intending to apply for more than one post should apply separately for each post and is required to mention separate UTR number in each application form before submission Or enclose a Demand Draft along with hard copy of the application form and summary sheet.

**The DD shall be in favour of SAMEER A/c No.2724101086829**

**8. Cut-off date for qualification and experience.**

The cut-off date for completion of eligibility conditions with regard to essential qualification and experience, if applicable will be 31.08.2020. Candidates, who are expecting to be awarded/conferred the degree of Ph.D and candidates pursuing final semester/year, whose final result is expected to be declared on/before 31.08.2020, may also apply. However, their selection shall be subject to declaration of final result by university on/before 31.08.2020. SAMEER shall not be responsible for any delay in result declaration by university for whatsoever reason.

The period of experience rendered by a candidate on part time basis, daily wages, visiting/guest faculty will not be counted while calculating the valid experience for short listing the candidates.

**9. Verification of documents:**

Verification of requisite documents will be done at the time of the interview. Candidate will be interviewed only after verification of original documents to ascertain their eligibility for the post. Only short- listed candidates will be called for interview and document verification. Mere fulfilling of requirement as laid down in the advertisement does not qualify a candidate to be called for personal interaction/interview.

**10. Interview:**

Shortlisted candidates shall be intimated about the date and venue through SMS/e-mail communications to the registered email ID/Mobile phone by SAMEER.

**11. Reasons for rejection of application:**

- a) Applications submitted directly through offline mode, without entering through the online module shall not be entertained under any circumstances.
- b) The application submitted through online module should be printed and signed on each sheet before sending the same by Speed Post, failing which the candidature stands rejected.
- c) Handwritten and unsigned applications, which are not in the prescribed proforma of application, will be summarily rejected.
- d) Applications incomplete in any respect and not accompanied by relevant certificate/ documents/ photograph/ original receipt/UTR Number after payment of the fee/Signature will summarily be rejected.
- e) Candidates must ensure before applying that they are eligible according to the criteria stipulated in the advertisement. If the candidate is found ineligible at any stage of recruitment process, he/she will be disqualified and their candidature will be cancelled. Hiding of information or submitting false information will lead to cancellation of candidature at any stage of recruitment.
- f) SAMEER reserves the right to reject any application without assigning any reason whatsoever.

- g) The application form without the self-attested copies of all relevant certificates (both experience and professional qualifications in prescribed proforma) will summarily be rejected.
- h) Degrees not in accordance with the UGC/Govt. of India norms and notifications; and application received after the last date will be rejected.
- i) No applications and subsequent appeals for consideration/ reconsideration shall be entertained in case of submission of incomplete applications, which are not supported by relevant proof or found with infirmities such as (i) Non-submission of Age proof (ii) Non-submission of Bachelor's and or Master's degree along-with mark sheets (Degrees should be as approved by the UGC norms and notifications only) (iii) Non-submission of Experience certificates, if applicable (iv) Non-submission of Caste or category certificates in the prescribed proforma along with declarations (v) Non-submission of NOC in the prescribed proforma from authorized signatory (vi) Incomplete application with wrong entries or blank entries (vii) Unsigned photograph (viii) Unsigned application, on each page (ix) Received after the due date (x) Non-submission of hard copy after submission of online application (xi) Any other defective application (xii) Non-payment of application fee., if not exempted (xiii) Declaration of Ex-servicemen for age relaxation. No fresh inputs shall be considered after submission of application and at any later stage.

## 12. Reservation

- a) Reservation for SC/ST/OBC/EWS/PWD (minimum 40% disability) candidates shall be as per the Govt. guidelines. The candidates must send a copy of the Caste/Category Certificate in the formats prescribed by Government of India. The Certificate for PWD must indicate the percentage of disability while the Certificate for Backward Caste must clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of Schedule to the Government of India, Department of Personnel & Training O.M No 36012/22/93-Estt(SCT) dated 8/9/93 as amended from time to time (Performa for SC/ST/OBC/PWD etc., certificate are provided at Annexure ).
- b) The Benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority as per DoPT OM No.36039/1/2019-Estt (Res) dated 31st January 2019. The income and Asset Certificate issued by any one of the following authorities in the prescribed format shall only be accepted as proof of candidate's claim as belonging to EWS.
  - (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/1st Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.
  - (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.
  - (iii) Revenue Officer not below the rank of Tehsildar.
  - (iv) Sub-Divisional Officer of the area where the candidate and /or his/her family normally resides.

## 13. Correspondence

- a) All correspondences in connection with the recruitment will be made by SAMEER through e-mails/SMS only on the registered e-mail ID and Mobile Number submitted by the candidate. The candidates must, therefore, regularly check their e-mail ID/SMS. Joining/Appointment process of selected candidates will also be made through the registered Email and Mobile with SAMEER.
- b) It is implicit that the candidate upon registration in the recruitment portal agrees to permit SAMEER to send Transactional SMS/e-mail communications to the registered email ID/Mobile phone.
- c) The candidate must indicate his/her primary e-mail ID and active primary Mobile No., in the online application form on which the communication regarding this recruitment process would reach to the applicant. The candidate shall submit only one application against each post. Failure to do so may lead to rejection/cancellation of the Application.

## 14. General Information

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered or, fabricated and should not suppress any material information. A candidate is liable to be prosecuted for misconduct if during or at any stage of recruitment, he/she has been found guilty of:

- Using unfair means during the examination
- Impersonating or procuring impersonation by any person
- Misbehaving in the examination hall
- Resorting to any irregular means in connection with his/her candidature during selection process
- Obtaining support for his/her candidature by any means

Such candidates in addition to rendering himself/herself, are liable to criminal prosecution and may also be liable to be:

- a) Disqualified from the examination hall
- b) Debarred either permanently or for a specified period from any examination/recruitment to be conducted by SAMEER.

## 15. Important Information

- i) The applicant must be a citizen of India.
- ii) List of subjects for essential qualification included in the advertisement against each postcode is exhaustive/final. Candidates possessing qualification in subjects other than those mentioned against each postcode are not eligible.
- iii) Canvassing in any form and/ or bringing any influence political or otherwise will be treated as a disqualification for the post.
- iv) SAMEER will not be responsible in case of incomplete transactions during the online payment process. It is the sole responsibility of the candidate to ensure that the correct payment of application fee has been made successfully. Application fee once paid is non-refundable.
- v) Applicants, in their own interest, should check their eligibility for the post before remitting the application fee. Only qualifications mentioned against each post shall be considered for determining the eligibility.
- vi) Applications which are not in conformity with the requirement indicated in the advertisement are liable to be rejected.
- vii) Candidates at the time of interview shall bring the downloaded Interview Call Letter, self-attested copies of the testimonials along with their originals and NOC from their employer, if applicable, failing which they will not be allowed to appear in the interview.
- viii) Final Selection of candidates for appointment to the above mentioned positions will be based on meeting the prescribed eligibility criteria, the performance in the written examination and in interview (if applicable).
- ix) The candidature in the whole recruitment/selection process is "**PURELY PROVISIONAL**" pending scrutiny of the eligibility as mentioned in the Advertisement for the post applied. In case, it is found at any stages of recruitment/selection process that the candidate does not fulfil the eligibility criteria as per advertisement and any information provided by the candidate is found to be false or is not in conformity with the eligibility criteria mentioned in advertisement including age, community, category, sub-category, essential educational qualification(s) and experience prescribed for the post his/her candidature shall be rejected and in case the candidate has already joined the post, his/her services shall be summarily terminated.
- x) **Before final submission of the on-line Application Form, the candidates must go through the same carefully. It shall be noted that Incomplete / Incorrect application form will be summarily rejected.**
- xi) Candidates applying for the posts of Scientist - 'B' or Scientist-C, working with Central Govt./State Govt./PSU/Autonomous bodies have to furnish 'NOC' from the authority concerned. The 'NOC' should also confirm that no disciplinary/vigilance case is either pending or contemplated.
- xii) Withdrawal of candidature on account of non-furnishing of any information will not confer any right to carry forward or retain the candidature for future recruitment.
- xiii) Any request for change of address will not be entertained. Also no change in particulars shall be permitted and the particulars furnished by the applicant in the online application form will be taken as final.
- xiv) **No TA/DA shall be paid for attending the written exam and interview.**
- xv) **Candidate must ensure that the information provided in the application portal are correct and final. Correction/addition of any information already submitted is not allowed during later phases of recruitment process.**
- xvi) For any problems related to online submission of application form/downloading of admit card, please send e-mail to [recruitments@sameer.gov.in](mailto:recruitments@sameer.gov.in) in mentioning advertisement number in the subject. No other query will be entertained at this mail-id

**Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply.**

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**Performa-I**

**The form of certificate to be enclosed with the printout of the application by Scheduled Castes and Scheduled Tribes candidates applying for appointment to posts in SAMEER.**

This is to certify that Shri/Shrimati/Kumari\* .....  
son/daughter\* of ..... of village/town\*  
..... in District/Division\* ..... of the  
State/Union Territory\* ..... belongs to the..... caste/tribe\* which is  
recognised as a Scheduled Caste/Scheduled Tribe\* under:—

@ The Constitution (Scheduled Castes) Order, 1950

@ The Constitution (Scheduled Tribes) Order, 1950

@ The Constitution (Scheduled Castes) Union Territories Order, 1951

@ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

@ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956

@ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976

@ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962

@ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962

@ The Constitution (Pondicherry) Scheduled Castes Order, 1964

@ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967

@ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968

@ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968

@ The Constitution (Nagaland) Scheduled Tribes Order, 1970

@ The Constitution (Sikkim) Scheduled Castes Order, 1978

@ The Constitution (Sikkim) Scheduled Tribes Order, 1978

@ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989

@ The Constitution (SC) Order (Amendment) Act, 1990

@ The Constitution (ST) Order (Amendment) Act, 1991

@ The Constitution (ST) Order (Second Amendment) Act, 1991

@ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002

@ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002

@ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002

@ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri/Shrimati\*..... Father/Mother of Shri/Shrimati/Kumari ..... of village/town\* ..... in District/Division\*..... of the State/Union Territory\*..... who belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of ..... issued by the ..... dated .....

% 3. Shri/Shrimati/Kumari\*..... and/or\* his/her\* family ordinarily resides in village/town\*..... of ..... District/Division\* of the State/Union Territory\* of.....

Signature.....

\*\*Designation.....

(With Seal of Office)  
State/Union  
Territory\*

Place: .....

Date: .....

\*Please delete the words which are not applicable. @Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner.  
†(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer(Lakshadweep)

Performa II

**FORM OF CERTIFICATE TO BE ENCLOSED WITH THE PRINTOUT OF THE APPLICATION BY OTHER**

**BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS IN SAMEER**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of \_\_\_\_\_ of village/town \_\_\_\_\_ in District/Division \_\_\_\_\_ in the State/Union Territory \_\_\_\_\_ belongs to the \_\_\_\_\_ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. \_\_\_\_\_ dated \_\_\_\_\_\*. Shri/Smt./Kumari \_\_\_\_\_ and /or his/her family ordinarily reside(s) in the \_\_\_\_\_ District/Division of the \_\_\_\_\_ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993\*\*.

District Magistrate  
Deputy Commissioner etc.

Dated:

Seal

\*- The authority issuing the certificate may have to mention the details of Resolution of Government of India, in which the caste of the candidate is mentioned as OBC.

\*\* - As amended from time to time.

Note:- The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

**Performa-III**

**Government of India**

{Name and Address of the authority issuing the certificate)

**INCOME & ASSEST CERTIFICATET TO BE ENCLOSED WITH THE  
PRINTOUT OF THE APPLICATION BY ECONOMICALLY  
WEAKER SECTIONS**

Certificate No.....

Date:.....

VALID FOR THE YEAR .....

This is to certify that Shri/Smt./Kumari  
..... son/daughter/wife of ..... permanent  
resident of,..... Village/Street, ..... Post Office,  
.....District..... in the State/Union  
Territory..... Pin Code.....whose photograph is attested below  
belongs to Economically Weaker Sections, since the gross annual income\* of his/her  
family\*\* is below Rs. 8 lakh (Rupees Eight Lakh only) for the financial  
yearHis/her family does not own or possess any of the following assets\*\*\*

- a) 5 acres of agricultural land and above;
- b) Residential flat of 1000 sq. ft. and above;
- c) Residential plot of 100 sq. yards and above in notified municipalities;
- d) Residential plot of 200 sq. yards and above in. areas other than the notified municipalities.

2. Shri/Smt./Kumari ..... belongs to the .....caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (CentralList).

Signature with seal of Office.....

Name.....

Designation.....

Recent  
passport size  
attested  
photograph of  
the applicant

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

\*\*Note 2: The term 'Family' for this purpose include the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years

\*\*\*Note 3: The property held by a 'Family' in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

Performa IV

Certificate of Disability

(In cases other than those mentioned in Forms V and VI)  
(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE  
CERTIFICATE)

[See rule 18(1)]

Recent Passport size  Attested photograph face only) of the person with disability
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Certificate No. ....

Date: .....

This is to certify that I have carefully examined Shri/  
Smt./Kum.....son/wife/daughter of Shri .....Date of  
Birth..... (DD)/(MM)/(YY) Age years, male/female.....  
Registration No. permanent resident of House No.....  
Ward/Village/Street .....Post Office ..... District..... State  
.....whose photograph is affixed above, and am satisfied that  
he/she is a case of ..... disability. His/he extent of  
percentage physical impairment/disability has been evaluated as per guidelines  
(to be specified) and is shown against the relevant disability in the table below:-

S.No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in %)
1.	Locomotor disability	@		
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	C		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific Learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			
17.	Haemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(Please strike out the disabilities which are not applicable.)

2. The above condition is progressive/ non-progressive/ likely to improve/not likely to improve.

3. Reassessment of disability is :

(i) not necessary

Or

(ii) is recommended/ after ..... years ..... months, and therefore this certificate shall be valid till ..... (DD)/(MM)/(YY)

@ - eg. Left/Right/both arms/legs # - eg.

Single eye/both eyes

C - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Authorised Signatory of notified Medical Authority)  
(Name and Seal)

Countersigned

(Countersignature and seal of the Chief Medical Officer/Medical Superintendent/ Head of Government Hospital, in case the certificate is issued by a medical authority who is not a government servant (with seal))

Signature/Thumb impression of the person in whose favour certificate of disability is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.

Note: The principal rules were published in the Gazette of India by Ministry of Social Justice and Empowerment vide notification number 489, dated 15.06.2017.

**Performa-V**

**The form of certificate to be produced by Government servants for claiming Age concession**

**(Letter Head of the Institution/Issuing Authority)**

This is to certify that Shri/Ms.....S/o,D/o,W/o Shri.....is a regularly appointed n employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under

Certified that:

\*(a) Shri/Shrimati/Kum. .... holds substantively a permanent post of .....in the Office/Department of .....with effect from .....

\*(b) Shri/Smt./Kum. .... has been continuously in temporary service on a regular basis under the Central Government in the post of .....in the Office/Department. .... with effect from .....

Signature.....

Name.....

Designation .....

Ministry/Office.....

Address.....

Office SEAL.....

Place: .....

Date: .....

***Performa VI***

**Declaration regarding intimation to Cadre Controlling Authority**

I, \_\_\_\_\_ working as \_\_\_\_\_ in the office of \_\_\_\_\_ on \*regular / ad-hoc / contract basis since \_\_\_\_\_ in the Pay Level \_\_\_\_\_ hereby declare that I have intimated my Cadre Controlling Authority (CCA) that I am applying for the post of \_\_\_\_\_ in SAMEER against Advt. No. \_\_\_\_\_. I am fully aware that if any communication is received by SAMEER from my current Employer for withholding permission in this regard at any stage during the recruitment process or later, my candidature will be liable to be rejected / cancelled.

\*NB : Strike out whichever is not applicable.

***Signature of the Candidate***

**(To be enclosed with the printout of the application, if applicable as per advertisement)**